



Rural Frontenac Community Services

Youth Program Summer Staff

(2 positions available)

RFCS is committed to an inclusive workplace where everyone is treated with respect, dignity, and fairness. We advocate for underrepresented groups, including the LGBTQ2S+ community, Indigenous peoples, linguistic minorities, persons with disabilities, women, youth, older workers, newcomers, and all visible minorities. We acknowledge that diverse employees bring enriching experience-based knowledge to the workplace and our services.

Position: 30 hours a week for 7 weeks starting July 6th

Hours: 7.5 hours a day for four days a week with some weekend and evening hours

Rate of pay: \$18 an hour

Major Responsibilities

1. Plan and implement summer camp programming for youth in Frontenac
2. Interact and supervise the youth
3. Assist at community events

1. Plan and implement summer programming for youth in Frontenac

- a) Assists the Youth Program Assistant in running games and activities for youth participants attending Summer Camp and Pop-up events.
- b) Help recruit and encourage participation of youth in program activities
- c) Give suggestions and ideas for activities

2. Interact and supervise the youth

- a) Monitor and supervise up to 20 youth participants ages 4-18 attending programming
- b) Assist youth with conflict resolution strategies
- c) Maintain ongoing communication between staff, youth and their guardians
- d) Respond to emergency situations reporting to supervisor

3. Assist at community events

- a) Attend selected community events across Frontenac County
- b) Promote youth programming offered by Rural Frontenac Community Services
- c) Lead and participate in the delivery of recreational activities including large group games and crafts.



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Qualifications and Experience

- Experience in working with youth in various settings an asset
- Current CPR and Basic First Aid
- Students attending school in the fall 2025 preferred

Knowledge and Skills / Core Competencies

- Able to relate to youth and establish a positive rapport
- Adaptability/ flexibility
- Planning and organizational skills
- Accountable and dependable
- Connections with the local Indigenous communities an asset
- Knowledge of various Social Media platforms (Instagram, Facebook etc.,)

Requirements

- Vulnerable Sector Screen if over 18
- Physical ability to participate in recreational activities and lift up to 50lbs

Please submit a cover letter and resume to:

sarahm@rfcs.ca or drop off at 1004 Art Duffy Road, Sharbot Lake, ON.