



## **Rural Frontenac Community Support Services Outdoor Home Maintenance Worker**

**Position:** Part-time Casual  
**Hours:** As needed  
**Supervisor:** Client Care Coordinator  
**Rate:** \$18.36 + Equipment use surcharge based on yard size  
**Mileage paid:** \$0.50/km

### **Major Responsibilities:**

1. Performs Home Maintenance Tasks for Seniors at their home
  2. Reporting and Administrative Tasks
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1. **Performs Outdoor Maintenance Tasks for Seniors**
    - a. Perform duties as agreed referred to in the Client Service Plan.
    - b. Assists with garden, yard work, lawn mowing, weed eating. Washing outside windows, snow shoveling, clearing walkways and entrances, stacking wood and bringing it to the door of the home, and odd jobs. **Not snow removal, wood cutting/splitting, or climbing ladders.**
  2. **Reporting and Administrative Tasks**
    - a. Reports client complaints/concerns promptly to the Client Care Coordinator
    - b. Submits 'Outdoor Home Maintenance' time sheets by the end of the day
    - c. Informs supervisor of work availability
    - d. Ensures health and safety procedures are followed and Incident Reports completed as needed

### **Qualifications:**

- Experience completing outdoor home maintenance

### **Knowledge and Skills:**

- Strong attention to detail
- Highly motivated and able to work independently
- Able to deal with people tactfully and professionally at all times
- Follow Health and Safety policies to ensure personal safety

### **Requirements:**

- Current driver's license
- Vulnerable sector screen
- Physical ability to perform outdoor maintenance
- Lawn Maintenance equipment